

**WESTCHESTER PUBLIC LIBRARY
REGULAR MEETING OF THE LIBRARY BOARD
NOVEMBER 26, 2007**

MEMBERS PRESENT: Jennifer Boyle, Board President; Eleanor Cerven; Mike DeSena; Bill Ernst; Herb Kalinsky, Board Vice President; Patrick Kane; Kathy Schultz, Board Secretary

MEMBERS ABSENT: None

ALSO PRESENT: Ruth McCrank, Library Director; Len Weigel, Treasurer; Barb Vandervort, Recording Secretary

SPECIAL GUEST: Jack Norton – Village of Westchester Finance Director. Mr. Norton explained the difference between the appropriation ordinance(a legal document) and budget for the Village of Westchester.

CALL TO ORDER AND ROLL CALL: The board meeting opened at 7:15 P.M. with the Pledge of Allegiance to the flag. Mrs. Boyle called the meeting to order in the conference room of the library and conducted a roll call of trustees.

REVIEW OF MINUTES: Mr. Kalinsky made a motion to approve the minutes of the October 22, 2007 regular board meeting. Mr. Kane seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

FINANCE AND OPERATIONS COMMITTEE:

- Mrs. Cerven made a motion to approve the payment of bills in the amount of \$43,569.03 as of November 26, 2007. Mr. DeSena seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mrs. Cerven made a motion to accept the snow removal contract from BJ Landscaping for snow removal and salting the parking area., but excluding sidewalk snow removal. Mrs. Schultz seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mrs. Cerven made a motion to accept the contract for new computer equipment(server - processor)in the amounts of \$4,423.01 and \$534.00. Mr. Ernst seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- The next Finance and Operations Committee meeting will be on Monday, December 10, 2007 at 6:30 P.M.

PLANNING AND POLICY COMMITTEE: None

DIRECTOR'S REPORT: Mrs. Cerven made a motion to accept the Director's Report. Mr. Kalinsky seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

NEW BUSINESS:

- The next regular Board Meeting will be on Monday, December 17, 2007 at 7:15 P.M.
- The library director's annual review will be on Monday, December 17, 2007. Board members are asked to return the Library Director's Performance Appraisal to Mrs. Boyle by Monday, December 10, 2007.
- The Chamber's Annual Holiday luncheon will be at 12 Noon on December 11, 2007.
- The Chamber Installation Dinner will be on January 26, 2008.
- The library will be closed for the Christmas Holidays on December 24 & 25, 2007.
- Mr. Kalinsky mentioned that the time for the board meetings should be changed to 7:15 P.M. on the library front door.

CORRESPONDENCE:

- A thank you card from Sun Children's Childcare in Bellwood, Ill. thanking Ms. Roberta for her help.
- A thank you card from the Frank Cerven Family.
- A thank you letter from the Westchester Friends of the Library.

ADJOURNMENT: Mr. Kalinsky made a motion to adjourn the regular board meeting at 8:05 P.M. Mrs. Cerven seconded. Motion carried.

President

Secretary