

**WESTCHESTER PUBLIC LIBRARY
REGULAR MEETING OF THE LIBRARY BOARD
NOVEMBER 24, 2008**

MEMBERS PRESENT: Jennifer Boyle, Board President; Eleanor Cerven; Mike DeSena; Bill Ernst, Board Vice President; Herb Kalinsky; Patrick Kane; Kathy Schultz, Board Secretary

MEMBERS ABSENT: None

ALSO PRESENT: Ruth McCrank, Library Director; Len Weigel, Treasurer; Barb Vandervort, Recording Secretary

CALL TO ORDER AND ROLL CALL: The board meeting opened at 7:15 P.M. with the Pledge of Allegiance to the flag. Mrs. Boyle called the meeting to order in the conference room of the library and conducted a roll call of trustees.

PUBLIC COMMENTS: None

REVIEW OF MINUTES: Mr. Kalinsky made a motion to approve the minutes of the September 15, 2008 special board meeting. Mrs. Cerven seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

Mr. Kalinsky made a motion to approve the minutes of the October 27, 2008 regular board meeting. Mrs. Cerven seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

FINANCE AND OPERATIONS COMMITTEE:

- Mrs. Cerven made a motion to approve the payment of bills in the amount of \$28,866.49 as of November 24, 2008. Mr. Ernst seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mr. Weigel reviewed the 2009 Levy of \$1,075,000 which will be presented to the town. Mrs. Boyle conducted a roll call of all Board Members. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mrs. Cerven made a motion to approve the snow removal contract with **B.J. LANDSCAPING COMPANY**. Mr. DeSena seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

DIRECTOR'S REPORT: Mr. Kalinsky made a motion to accept the Director's Report. Mrs. Schultz seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

NEW BUSINESS:

- On December 5th the library will be closed until 12 Noon for an All-Staff Inservice.
- The next regular board meeting will be on Monday, December 15, 2008 at 7:15 P.M. in the conference room of the library.
- The library will be closed on December 24th & 25th for the Christmas Holiday.
- The library will be closed on December 31st for New Year's Eve.

- Mr. Kalinsky made a motion to complete and return the MLS Public Library Membership certification.
- Strategic Plan:
 1. Mr. Kalinsky made a motion to approve the 2009-2011 Strategic Plan. Mr. DeSena seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
 2. Mr. Kalinsky made a motion to approve the change of the February 5, 2009 All-Staff to February 13, 2009. Mr. Ernst seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
 3. Mr. Kalinsky made a motion to approve a newly scheduled March All-Staff on March 20, 2009. Mrs. Schultz seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Lighthouse Contract renewal:
 1. Mr. Kalinsky made a motion to approve the Annual Service Agreement for \$5,200.00. Mr. DeSena seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
 2. Mr. Kalinsky made a motion to approve 50 hours of Block Time for \$5000.00. Mr. Ernst seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Library Director's annual review: Mrs. Boyle asked Mr. DeSena and Mr. Kane to review the library director's appraisal.

BOARD MEMBER COMMENTS: Mr. Ernst discussed snow removal at the other properties belonging to the library.

CORRESPONDENCE: None

ADJOURNMENT: Mr. Kalinsky made a motion to adjourn the regular board meeting at 7:40 P.M. Mr. DeSena seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

President

Secretary