

**WESTCHESTER PUBLIC LIBRARY  
REGULAR MEETING OF THE LIBRARY BOARD  
NOVEMBER 23, 2009**

**MEMBERS PRESENT:** Jennifer Boyle, Board President; Bill Ernst, Board Vice President; Timothy Hinsdale; Patrick Kane; Donna Malecki; Frank Perry; Kathy Schultz, Board Secretary

**MEMBERS ABSENT:** None

**ALSO PRESENT:** William Raysa, Library Attorney; Ruth McCrank, Library Director; Len Weigel, Treasurer; Jim Weigel; Barb Vandervort, Recording Secretary

**CALL TO ORDER AND ROLL CALL:** The board meeting opened at 7:00 P.M. with the Pledge of Allegiance to the flag. Mrs. Boyle called the meeting to order in the conference room of the library and conducted a roll call of trustees.

**PUBLIC COMMENTS:** None

**REVIEW OF MINUTES:** Mr. Ernst made a motion to approve the minutes of the October 28, 2009 regular board meeting. Mr. Perry seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

**FINANCE AND OPERATIONS COMMITTEE:**

- Mr. Kane made a motion to approve the payment of bills in the amount of \$39,643.64 as of November 23, 2009. Mr. Perry seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mr. Weigel gave the board information on the adjusted budget and on the library's levy which is to be presented to the Village.
- Mr. Hinsdale made a motion to approve the new revised budget for 2009 – 2010. Ms. Malecki seconded. Mrs. Boyle took a roll call vote with 7 ayes, 0 nays, 0 absent.
- Mr. Kane made a motion to pass the tax levy ordinance. Mr. Ernst seconded. Mrs. Boyle took a roll call vote with 7 ayes, 0 nays, 0 absent.
- Mr. Weigel gave the board information on bank certificates and public fund money markets after surveying other banks.

**PLANNING AND POLICY COMMITTEE:** The next scheduled meeting for the Planning and Policy Committee is scheduled for Tuesday, December 8, 2009 at 4:00 P.M.

**DIRECTOR'S REPORT:** Mr. Hinsdale commented on the number of people the community room accommodates at one time, particularly the last group that used the room, which was the American Youth Soccer Organization. Mr. Ernst made a motion to accept the Director's Report. Mrs. Schultz seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

**NEW BUSINESS:**

- The next regular board meeting will be on Monday, December 14, 2009 at 7:00 P.M. in the conference room of the library.
- The Westchester Chamber Christmas luncheon is on Tuesday, December 1, 2009.
- The library will be closed on December 24<sup>th</sup> and 25<sup>th</sup> for the Christmas Holiday.
- The library will be closed on December 31<sup>st</sup> and January 1<sup>st</sup> for the New Years Holiday.
- Mrs. McCrank requested that the Board Members sign the MLS Annual Certification of compliance with the Membership criteria. Mrs. Schultz made a motion to accept the Certification. Mr. Perry seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mr. Hinsdale commented about the board minutes process. Bonnie's job is to post the minutes to the web site.
- Mrs. Boyle distributed the Library Director's annual review. She asked that all board members fill it out and return the performance appraisal to her by November 30, 2009. The board committee to review and compile will be Mrs. Boyle, Mrs. Schultz and Mr. Kane.

**BOARD MEMBER COMMENTS:** Mr. Hinsdale commented on the Library Board Calendar in the Policy Manual and how helpful it is.

**ADJOURNMENT:** Mr. Ernst made a motion to adjourn the regular board meeting at 7:32 P.M. Ms. Malecki seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

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President

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Secretary