

**WESTCHESTER PUBLIC LIBRARY
REGULAR MEETING OF THE LIBRARY BOARD
SEPTEMBER 28, 2009**

MEMBERS PRESENT: Jennifer Boyle, Board President; Bill Ernst, Board Vice President; Timothy Hinsdale; Patrick Kane (arrived at 7:10); Donna Malecki; Frank Perry; Kathy Schultz, Board Secretary

MEMBERS ABSENT: None

ALSO PRESENT: Ruth McCrank, Library Director; Jim Weigel, Treasurer; Barb Vandervort, Recording Secretary

CALL TO ORDER AND ROLL CALL: The board meeting opened at 7:00 P.M. with the Pledge of Allegiance to the flag. Mrs. Boyle called the meeting to order in the conference room of the library and conducted a roll call of trustees.

PUBLIC COMMENTS: None

GUEST SPEAKER: Bruce Horek from State Farm Insurance presented the annual review of all coverage that the library has with State Farm.

REVIEW OF MINUTES: Mr. Ernst made a motion to approve the minutes of the August 24, 2009 regular board meeting. Ms. Malecki seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

FINANCE AND OPERATIONS COMMITTEE:

- Mr. Kane made a motion to approve the payment of bills in the amount of \$26,562.60 as of September 28, 2009. Mrs. Schultz seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- The next meeting for the Finance and Operations Committee will be on Monday, October 12, 2009 at 6:30 P.M.
- Mr. Kane presented the Finance and Operations Committee Report. Mr. Hinsdale questioned the cost of accounting services for Mr. Len Weigel and Mr. Jim Weigel. Mr. Ernst moved the Finance Committee Report be approved with the contingency that the board will solicit additional bids for accounting services for the library. Mr. Kane seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mr. Kane made a motion to amend the 2009-10 budget moving all associated costs for accounting services into Acct #201—accounting/audit, effective 10/1/2009. Mr. Ernst seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- Mr. Kane made a motion to authorize payment to WBS, Inc. in the amount of \$1200.00 per month from acct#201 – accounting/audit, effective 10/1/2009. This amount reflects the increase from \$21.00 to \$30.00 an hour. Mrs. Schultz seconded. Mr. Hinsdale questioned the lack of comparative data to justify the increase. Motion carried, 5 ayes, 2 nays—Hinsdale and Perry, 0 absent.

PLANNING AND POLICY COMMITTEE:

- Mr. Ernst made a motion to accept all policies as consent except 3.1 Literature Display and Distribution, which was questioned by Mr. Hinsdale. Mr. Perry seconded. The following policies were accepted: 3.2 Exhibits; 3.3 Public Relations; 3.4 Library Programs; 3.5 READ Posters; 4.1 Computer and Internet Access; 4.2 Beverages/Food; 4.3 Renovation, Re-carpeting & Repainting Schedule; 4.4 Accessibility of Facility; 4.5 Disruptive Behavior; 4.6 Unattended Children; 4.7 Smoking; 4.8 Use of Library Equipment; 4.9 Disposal of Library Equipment; 4.10 Emergency Closings; 4.11 Bereavement or Funeral Closings; 4.12 Safety; 4.13 Keys to the Library Building; 4.14 Volunteers; 4.15 Use of Meeting Rooms. Motion carried, 7 ayes, 0 nays, 0 absent.
- The next Planning and Policy Committee meeting will be on Wednesday, October 14, 2009 at 4:00 P.M.

DIRECTOR'S REPORT: Mr. Ernst made a motion to accept the Director's Report. Mr. Kane seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

NEW BUSINESS:

- The next regular board meeting will be on Monday, October 26, 2009 at 7:00 P.M. in the conference room of the library.
- The ILA Trustee Day is Thursday, October 8, 2009. Mr. Hinsdale rescinded his request to attend. Mr. Hinsdale made a motion to allow Ms. Malecki to attend the ILA Trustee Day. Mr. Ernst seconded. Motion carried, 7 ayes, 0 nays, 0 absent.
- The Vietnam Program will be on Thursday, November 5, 2009.
- On Friday, November 6, 2009 there will be an All Staff In-service and the library will be closed until 12 noon.
- Mrs. Boyle presented the Community Board Meeting Report.
- Mr. Perry will be in charge of the After School Committee.

BOARD MEMBER COMMENTS:

- Mr. Perry made comments about comparing our library to other libraries.
- Mr. Hinsdale informed us that the meeting of the Census Board will be Wednesday, September 30.

ADJOURNMENT: Mr. Ernst made a motion to adjourn the regular board meeting at 8:15 P.M. Mr. Hinsdale seconded. Motion carried, 7 ayes, 0 nays, 0 absent.

President

Secretary