

**WESTCHESTER PUBLIC LIBRARY
REGULAR MEETING OF THE LIBRARY BOARD
SEPTEMBER 24, 2007**

MEMBERS PRESENT: Jennifer Boyle, Board President; Eleanor Cerven; Mike DeSena; Bill Ernst; Patrick Kane (arrived at 7:20 P.M.); Kathy Schultz, Board Secretary

MEMBERS ABSENT: Herb Kalinsky, Board Vice President

ALSO PRESENT: Ruth McCrank, Library Director; Len Weigel, Treasurer; Barb Vandervort, Recording Secretary

CALL TO ORDER AND ROLL CALL: The board meeting opened at 7:15 P.M. with the Pledge of Allegiance to the flag. Mrs. Boyle called the meeting to order in the conference room of the library and conducted a roll call of trustees.

PUBLIC COMMENTS: None

REVIEW OF MINUTES: Mr. Ernst made a motion to approve the minutes of the August 27, 2007 regular board meeting. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

FINANCE AND OPERATIONS COMMITTEE:

- Mrs. Cerven made a motion to approve the payment of bills in the amount of \$29,672.78 as of September 24, 2007. Mr. DeSena seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- Mrs. Cerven presented the Finance Report. Mrs. Cerven made a motion to accept the State Farm Insurance policy for the library in the amount of \$5,745.00 presented by Bruce Horak. Mr. Ernst seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- Mrs. Cerven made a motion to accept the bid from Inland Mechanical in the amount of \$2,612.00 to replace the fresh air intake louver, contingent on the fact that there will be no other problems on the brick surrounding it. Mr. Ernst seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

PLANNING AND POLICY COMMITTEE: Mr. Ernst made a motion to reaffirm the following policies as written with no changes:

- 4.3 Renovation, Re-carpeting & Repainting Schedule – Mr. Ernst made a motion to reaffirm Policy 4.3. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.5 Disruptive Behavior – Mr. Ernst made a motion to reaffirm Policy 4.5. Mrs. Schultz seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.9 Disposal of Library Equipment – Mr. Ernst made a motion to reaffirm Policy 4.9. Mrs. Schultz seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.10 Emergency Closings – Mr. Ernst made a motion to reaffirm Policy 4.10. Mrs. Schultz seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

- 4.11 Bereavement or Funeral Closings – Mr. Ernst made a motion to reaffirm Policy 4.11. Mrs. Schultz seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.12 Safety – Mr. Ernst made a motion to reaffirm Policy 4.12. Mrs. Schultz seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.13 Keys to the Library Building – Mr. Ernst made a motion to reaffirm Policy 4.13. Mrs. Schultz seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

Mr. Ernst made a motion to accept the following amended policies:

- 4.2 Beverages/Food – Mr. Ernst made a motion to accept amended Policy 4.2. Mr. DeSena seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.4 Accessibility of Facility – Mr. Ernst made a motion to accept amended Policy 4.4. Mr. Kane seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.6 Unattended Children – Mr. Ernst made a motion to accept amended Policy 4.6. Mr. DeSena seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.7 Smoking – Mr. Ernst made a motion to accept amended Policy 4.7. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.8 Use of Library Equipment – Mr. Ernst made a motion to accept amended Policy 4.8. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.15 Use of Meeting Rooms – Mr. Ernst made a motion to accept amended Policy 4.15. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- General Regulations for the Meeting Rooms – Mr. Ernst made a motion to accept this amended policy with the understanding that the wording will be changed to say floppy disc. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- Application for the use of the Westchester Library community room – Mr. Ernst made a motion to accept this amended policy. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- 4.14 Volunteers – Mr. Ernst stated that policy 4.14 will be revisited when Policy 6 is reviewed.

DIRECTOR’S REPORT: Mr. Kane made a motion to accept the Director’s Report. Mr. DeSena seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

NEW BUSINESS:

- The next regular board meeting will be Monday, October 22, 2007 at 7:15 P.M.
- On October 6, 2007, the Library will be closed until 12 noon for an All-Staff In-Service.
- On October 8, 2007 the WPL Board will have a work session.
- Ruth McCrank and Roberta Conrad will attend the ILA Conference in Springfield, Ill. from October 10 to 12, 2007.

EXECUTIVE SESSION: The Library Board went into Executive Session at 7:40 P.M.

CORRESPONDENCE: None

BOARD MEMBER COMMENTS: Mrs. Boyle stated that there will be a policy discussion about hiring new employees and investigating into their background.

ADJOURNMENT: Mr. Ernst made a motion to adjourn the regular board meeting at 8:20 P.M. Mrs. Cerven seconded. Motion carried.

President

Secretary