

**WESTCHESTER PUBLIC LIBRARY  
REGULAR MEETING OF THE LIBRARY BOARD  
AUGUST 27, 2007**

**MEMBERS PRESENT:** Jennifer Boyle, Board President; Eleanor Cerven; Mike DeSena; Bill Ernst; Herb Kalinsky, Board Vice President; Patrick Kane (arrived at 7:18 P.M.)

**MEMBERS ABSENT:** Kathy Schultz, Board Secretary

**ALSO PRESENT:** Ruth McCrank, Library Director; Barb Vandervort, Recording Secretary

**CALL TO ORDER AND ROLL CALL:** The board meeting opened at 7:15 P.M. with the Pledge of Allegiance to the flag. Mrs. Boyle called the meeting to order in the conference room of the library and conducted a roll call of trustees.

**PUBLIC COMMENTS:** None

**REVIEW OF MINUTES:** Mr. Kalinsky made a motion to approve the minutes of the July 23, 2007 regular board meeting. Mr. Ernst seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

**FINANCE AND OPERATIONS COMMITTEE:** Mrs. Cerven made a motion to approve the payment of bills in the amount of \$46,277.94 as of August 27, 2007. Mr. Kalinsky seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

**PLANNING AND POLICY COMMITTEE:** Mr. Kalinsky made a motion to reaffirm the following policies as written with no changes:

- 3.1 Literature Display and Distribution
- 3.2 Exhibits
- 3.3 Public Relations
- 3.4 Library Programs
- 3.5 READ Posters

Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

**DIRECTOR'S REPORT:** Mr. Kalinsky made a motion to accept the Director's Report. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

**NEW BUSINESS:**

- A.** Mr. Kalinsky made a motion to accept the Illinois Standards Chapter X – Committee Report. Mr. DeSena seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- B.** Mr. Kalinsky made a motion to accept the updated Disaster Recovery Plan. Mr. Ernst seconded. Motion carried, 6 ayes, 0 nays, 1 absent.

- C. Mr. Kalinsky made a motion to accept the Per Capita Grant Application. Mrs. Cerven seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- D. Mr. Kalinsky made a motion to approve the Closings for the 2008 Holiday and All Staff In-Service. Mr. Kane seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- E. Mr. DeSena made a motion to approve the 2008 Board Meeting dates. Mr. Kane seconded. Motion carried, 6 ayes, 0 nays, 1 absent.
- F. Mrs. Boyle scheduled the date of the fall Board work session for Monday, October 8, 2007 at 6:30 P.M.
- G. On September 3, 2007, the library will be closed for Labor Day.
- H. As of September 4, 2007, Sunday hours will return to the library.
- I. The next regular board meeting will be Monday, September 24, 2007 at 7:15 P.M.
- J. On October 5, 2007, the Library will be closed until 12 noon for an All-Staff In-Service.
- K. ILA will meet in Springfield from October 10-12, 2007.

**CORRESPONDENCE:** Ms. Ann Weaver, Head of Reference, sent a letter to Ms. Sandy Wessel from Daudelin's Flowers and Gifts for supporting the Westchester Public Library and the Literacy Volunteers of Western Cook County.

**BOARD MEMBER COMMENTS:**

- Mr. Kalinsky commented that the outside U.S.flag needed to be changed.
- Mrs. Boyle commented that the Boy Scouts of Westchester would like to be on a READ poster.
- Mrs. Cerven informed the Board that she will be moving out of Westchester and therefore, will be leaving the Library Board.
- Mr. Ernst informed the Board that a patron asked to have a garbage can placed outside of the library.

**ADJOURNMENT:** Mr. Kalinsky made a motion to adjourn the regular board meeting at 7:42 P.M. Mr. Ernst seconded. Motion carried.

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President

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Secretary