

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON MONDAY, JUNE 14, 2010 IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. CALL TO ORDER AND ROLL CALL

President Patrick Kane called the meeting to order at 6:34 P.M. and upon a roll call of the Board of Trustees, the following were:

Present: Patrick Kane, Board President; Frank Perry, Board Vice-President; Donna Malecki, Board Secretary; Timothy Hinsdale, Board Treasurer and Trustees Jennifer Boyle, Bill Ernst and Kathy Schultz.

Absent: None

Also Present: Bill Raysa of the firm of Raysa & Zimmerman, LLC, Library Attorneys; Ruth McCrank, Library Director, Len Weigel and Jim Weigel, WBS, Inc.

2. PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS

None

4. DISCUSSION ITEMS

A. UPS Vendor- Doug Austen

Austen of Emerson Network Power- cancelled

B. Library insurance update- Bruce Horek

Bruce Horek, Agent of State Farm Insurance

Bruce Horek presented an update on the status of our building liability and workers compensation insurance. Also addressed was the bonding of our Treasurer Trustee Hinsdale.

C. Review and discussion of Section 6: Personnel

Motion to table Policy 6.73 Personnel Files was made by Trustee Boyle. Trustee Perry seconded.

Policy 6.60 Voting Leave
Policy 6.61 Vacation Time
Policy 6.63 Disability Insurance
Policy 6.64 Parking
Policy 6.65 Professional Memberships
Policy 6.68 Health Insurance
Policy 6.69 Life Insurance
Policy 6.70 Conference Attendance
Policy 6.72 Payment in Lieu of Health Insurance
Policy 6.74 Job Descriptions
Policy 6.75 Discipline Philosophy
Policy 6.77 Oral and Written Warnings
Policy 6.78 Abandonment of Job
Policy 6.79 Disciplinary Probation
Policy 6.80 Dismissal
Policy 6.81 Firearms and Weapons
Policy 6.82 Resignation
Policy 6.83 Exit Interview

President Kane announced a general consensus to bring all policies as is to the regular board meeting June 28th for reaffirmation.

D. MEETING MINUTES

Trustee Hinsdale suggested we be more diligent in the keeping of our minutes so it will not be necessary to keep making amendments.

E. TRANSITION AND TREASURER'S RESPONSIBILITY

Duties of Treasurer's position discussed. Len Weigel and Trustee Hinsdale to work together during transition period.

F. MLS UPDATE-SWAN INTERGOVERNMENTAL AGREEMENT

Director Ruth McCrank explained the unfortunate financial circumstances that will result in SWAN becoming an independent entity separate from the Metropolitan Library System. The July issue of the Village newsletter will feature an article highlighting this matter to help make the public aware of the situation and how it may impact our library. The Library also has hand-outs available for patrons.

G. LIBRARY BOARD MEMBER IN-SERVICE TOPIC-OMA TRAINING

The Board will have an OMA training session conducted by Bill Raysa on Monday, August 9th after the Committee of the Whole meeting.

5.UNFINISHED BUSINESS

A. Business Manager-Position Funding

Position of Business Manger to be posted as part-time. Funding to be provided

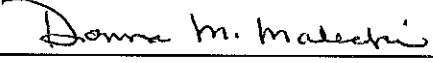
from: 1. 201-1 Accounting/Auditing	\$14,100.00
2. 202 Stenographer Services	\$ 800.00
3. Working Cash Fund	\$ 4,954.21
TOTAL:	\$19,854.21

Trustee Hinsdale made a motion to accept funding for a 15-16 HR/WK position therefore only utilizing half of working cash fund. Trustee Perry seconded.

Trustee Hinsdale then amended his motion to accept funding as presented for a 19 HR/WK position and transfer \$4954.21 from working cash fund to the 100 accounts. Trustee Perry seconded amended motion. Motion carried: 7 ayes, 0 nays

6.ADJOURNMENT

Trustee Ernst moved to adjourn the Committee of the Whole Meeting at 7:40 P.M. Trustee Malecki seconded. Motion carried: 7 ayes, 0 nays



Secretary