

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE VICE-PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON MONDAY, SEPTEMBER 13, 2010 IN THE CONFERENCE ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

Vice-President Frank Perry called the meeting to order at 6:35 P.M. and upon a roll call of the Board of Trustees, the following were:

Present: Frank Perry, Vice-President

Donna Malecki, Secretary

Jennifer Boyle, Treasurer

Trustees Timothy Hinsdale and Kathy Schultz

Absent: Patrick Kane, President—Excused

Trustee William Ernst—Excused

Also Present: Ruth McCrank, Library Director

Erik Peck of the firm of Raysa & Zimmermann, LLC, Library Attorney

Bonnie Schwanz, Asst. Director

LaChondra Davis, Business Manager

3. PUBLIC COMMENTS

None

4. DISCUSSION ITEMS

A. 2011 Holiday & Staff In-Service Dates

General consensus to bring to regular board meeting for approval with amendment to December 23 and December 30 as dates for the Library to remain open.

B. 2011 Board Meeting Dates

General consensus to bring to regular board meeting for approval.

C. Library Insurance Coverage

Roy Puccini (American Westbrook Insurance Services) presented quotes for property and workmen's compensation from various companies and recommended Accuity. Board decided to contact another broker for comparison purposes.

D. Rental Properties Report

Gobber Realty- Mike Gobber, Property Manager

Mike Gobber advised on the condition of the east house and reported on estimates from various sources for mold removal, carpet removal and tile installation. He is to contact Bill Ernst for approvals to start A.S.A.P. on the carpet removal (up to \$500) and mold removal (up to \$500). He is also to contact Gili Construction and ServPro for comparative quotes so the Board can make an informed decision.

Tenants concerns about rent credit discussed.

E. Library Flood Recovery Quotes

1. Boiler Repair

Inland Mechanical Services Corp. \$4229.57

KDM Services \$3200.00

Comfort Tech Mechanical Inc. \$3825.00

Board to recommend we contract with KDM Services. LaChondra Davis advised Board if minimum repairs only needed, rate could be as low as \$1900.00.

2. Drywall and Community Room Restoration

ServPro	\$15,826.65
Cifaldi	\$21,213.50
Rzi, Inc	\$ 7,950.00

Board to recommend to get RFQ from Gili Construction since current quotes show such a difference in cost. LaChondra Davis to follow-up.

3. Carpet Replacement

Quotes for carpeting so varied Board decided it needs to go out for bids. LaChondra Davis to follow-up.

F. Per Capita Grant Requirements

1. Westchester Public Library Technology Plan 2011-2013

General consensus Board to move to approve as is.

2. Green Plan 2011-2013

General consensus Board to approve as is.

3. Standards for Illinois Public libraries review (Committee appointment)

President Kane appointed Vice-President Perry and Treasurer Jennifer Boyle to Committee.

5. UNFINISHED BUSINESS

Trustee Hinsdale requested once again that Council get back to Board with the number of votes required to carry a motion when we have 5 members present. Order of adjournment with Roll Call to Executive Session clarified.

6. PUBLIC COMMENT

None.

7. EXECUTIVE SESSION

Trustee Timothy Hinsdale made motion to move to Executive Session.

Motion: "I move the Board go into executive session for the purpose of discussing appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or legal counsel for the public body to determine its validity pursuant to Section 2 (c) (1) of the Illinois Open Meetings Act."

Vice-President Frank Perry seconded.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Hinsdale, Malecki, Perry, Schultz

Nay: None

Absent: President Kane and Trustee Ernst

Vice President Perry declared the motion carried.

The Board moved to Executive session from 8:19 P.M. to 8:26 P.M.

8. ADJOURNMENT

Vice-President Frank Perry moved to adjourn the Committee of the Whole Meeting at 8:12 P.M.

Trustee Donna Malecki seconded.

Motion carried: 5 ayes, 2 absent

Secretary