

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON AUGUST 22, 2011 IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. Pledge of Allegiance

2. Call to Order and Roll Call President Donna Malecki called the meeting to order at 7:00 P.M. and upon roll call of the Board of Trustees the following were:

Present: Donna Malecki, President, Phyllis Kastle, Vice President, Timothy Hinsdale, Treasurer, Celeste Reda, Secretary, Trustees Steve Cerasuolo, Carol Levy, Allison Muzal

Also Present: Bonnie Schwanz, Interim Library Director,
LaChondra Davis, Business Manager, and John Keister,

3. Public Comment--none

4. Hiring a Director- John Keister, Mr. Keister spoke of the need for the Board to come up with a few questions to ask the 7 candidates for the first round of Board interviews. Mr. Keister expressed that this has not been a typical search and that the WPL has a great reputation in the library world.

5. Review of Minutes

A. Regular Meeting July 25, 2011 President Donna Malecki made the motion to accept the July 25, 2011 Regular Minutes. Vice President Phyllis Kastle seconded.

7 ayes

0 nays

Motion carried.

B. COTW August 8, 2011 President Donna Malecki made the motion to accept the July 25, 2011 Regular Minutes. Vice President Phyllis Kastle seconded.

7 ayes

0 nays

Motion carried.

6. New Business

A. Treasurer's Report –Secretary Celeste Reda asked about line #1400 regarding the phone bill fluctuation. Treasurer Timothy Hinsdale expressed that he has been asking the Village to renegotiate the Comcast bill. President Donna Malecki made the motion to accept the Treasurers report, Trustee Steve Cerasuolo seconded.

7 ayes

0 nays

Motion carried.

B. Payment of Bills Treasurer Timothy Hinsdale made the motion to accept the Payment of Bills in the amount of \$39, 154.96. Vice President Phyllis Castle seconded.

7 ayes

0 nays

Motion carried.

C. Rental properties – Mike Gobber There has been 2 applications for rental of the East house. Mike Gobber indicated that both were credit worthy. Discussion was done regarding the candidates and the decision to accept the application by the Soto family with the requirement that the lease is signed for September 1, 2001. Mike

Gobber informed the Board that the Garden Club will be cutting the bushes for the West house and the lease is being sent to Attorney William Raysa for review. The lease will be for \$1650 with the stipulation the renters cut the lawn and remove the snow. Regular maintenance will be done by the library. The side door is to be installed Saturday. The tenants have expressed the desire to paint the outside of the front door themselves. Mike Gobber presented the shade of red the tenants wish to use. The tenants have notified us that the driveway needs to be caulked as well as the bathrooms.

President Donna Malecki made the motion to accept the report from Mike Gobber. Secretary Celeste Reda seconded.

7 ayes

0 nays

Motion carried.

D. Finance – Timothy Hinsdale—no presentation at this time. Timothy Hinsdale expressed that he will be going to the Township to appeal the taxes on the 2 houses. Timothy Hinsdale will be working with LaChondra Davis to prepare a report for the Board.

E. Compressor Quotes—discussion regarding the 3 quotes. D&B \$2500, Riley \$2995, RMC \$2993.57. Treasurer Timothy Hinsdale made the motion to accept the quote from D&B at a firm quote of \$2500. Vice President Phyllis Castle seconded.

7 ayes

0 nays

Motion carried.

F. Village Newspaper—2 page spread by Ann Weaver who worked with Molly Keane & Jon Kindseth. President Donna Malecki asked if the Board would like to do the ½ page add on the off months. The cost would be \$500 per Interim Director Bonnie Schwanz. There will be no discount. The October edition will contain a ½ page unless a Director is hired and then a full page will be submitted to introduce the new Director to the Village.

7. Director's Report --Interim Director Bonnie Schwanz announced that Museum passes will continue until further notice. President Donna Malecki made the motion to accept the Directors Report. Trustee Allison Muzal seconded.

7 ayes

0 nays

Motion carried.

8. Board Member Comments --Secretary Celeste Reda inquired if there was any insurance claim from the flood. Interim Director Bonnie Director stated the claim was denied. Trustee Celeste Reda stated that is would be advisable for Attorney William Raysa to review the claim and call the insurance company again explaining that water entered the building through the back door. Interim Director Bonnie Schwanz to contact Attorney Bill Raysa.

9. Public Comment- none

10. Executive Session Purpose: discussion of personnel

Motion: "I move the Board go into executive session for the purpose of discussing appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to Section 2. (c) (1) of the Illinois Open Meetings Act."

Roll call vote:

President Donna Malecki made motion to go into Executive Session, Trustee Steve Cerasuolo seconded. 7 ayes: Trustees Cerasuolo, Hinsdale, Kastle, Malecki, Muzal, Levy and Reda

0 nay

Motion carried.
Executive session from 8:17 P.M. to 8:49 P.M.

11. Adjournment Upon return from Executive Session, motion to adjourn the meeting 8:49 P.M. was made by President Donna Malecki. Vice President Phyllis Kastle seconded.

7 ayes

0 nay

Motion carried.

Celeste Reda

Celestine T. Reda, Board Secretary

