

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD AT THE HOUR OF 7:03 P.M. ON MONDAY, JUNE 28, 2010, IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET; WESTCHESTER, ILLINOIS

1. PLEDGE OF ALLEGIANCE

The board meeting opened at 7:03 P.M. with the Pledge of Allegiance to the flag. President Kane welcomed everyone to the Board Meeting.

2. CALL TO ORDER AND ROLL CALL

President Kane called the meeting to order and upon a roll call of the Board of Trustees, the following were:

PRESENT: Patrick Kane, Board President; Frank Perry, Board Vice President; and Trustees Jennifer Boyle; Timothy Hinsdale, Board Treasurer; and Donna Malecki, Board Secretary

EXCUSED ABSENT: Trustees: Bill Ernst and Kathy Schultz

ALSO PRESENT: William Raysa, of the firm of Raysa & Zimmermann, LLC, Library Attorneys; Ruth McCrank, Library Director; Len Weigel, Finance Officer; Jim Weigel and Barb Vandervort, Recording Secretary.

3. PUBLIC COMMENTS

Friends of the Library offered to work for the 4th of July Parade.

4. REVIEW OF MINUTES

A. Regular Meeting – May 24, 2010

Trustee Boyle moved to approve the minutes of the May 24, 2010 regular board meeting. Trustee Perry seconded the motion.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Hinsdale, Malecki, Perry and President Kane

Nay: None

Absent: Trustees Ernst and Schultz

President Kane declared the motion carried and the minutes of the May 24, 2010 board meeting approved.

B. Committee of the Whole – June 14, 2010

Trustee Boyle moved to approve the minutes of the June 14, 2010, Committee of the Whole meeting. Trustee Perry seconded the motion.

Upon a call of the roll the following voted:

Aye: Trustees Kane, Boyle, Hinsdale, Malecki, and Perry.

Nay: None

Absent: Trustees Ernst and Schultz

President Kane declared the motion carried and the minutes of the June 14, 2010, Committee of the Whole meeting approved.

5. New Business

- A. Trustee Hinsdale moved to approve the payment of bills in the amount of \$45,326.04 as of June 28, 2010. Trustee Malecki seconded the motion.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Malecki, Perry and President Kane

Nay: Trustee Hinsdale

Absent: Trustees Ernst and Schultz

President Kane declared the motion carried and the bills approved for payment.

--Trustee Hinsdale requested Mr. Len Weigel to transfer \$100,000 to the library account to cover expenses for the July bills.

--Trustee Hinsdale gave the board information about several items, including the deficit from the renters.

- B. Recognition of Len Weigel

Trustee Malecki read a library resolution for Mr. Len Weigel who is retiring as Finance Officer from the Westchester Public Library.

Roll call vote was taken to approve the resolution:

Aye: Trustees Boyle, Hinsdale, Malecki, Perry and President Kane

Nay: None

Excused Absent: Trustees Ernst and Schultz

President Kane declared the resolution approved.

- C. Library Policies—Section 6: Personnel

Trustee Boyle moved to reaffirm library policies – Section 6: Personnel

Policy 6.60 Voting Leave

Policy 6.61 Vacation Time

Policy 6.63 Disability Insurance

Policy 6.64 Parking

Policy 6.65 Professional Memberships
Policy 6.68 Health Insurance
Policy 6.69 Life Insurance
Policy 6.70 Conference Attendance
Policy 6.72 Payment in Lieu of Health Insurance
Policy 6.74 Job Descriptions
Policy 6.75 Discipline Philosophy
Policy 6.77 Oral and Written Warnings
Policy 6.78 Abandonment of Job
Policy 6.79 Disciplinary Probation
Policy 6.80 Dismissal
Policy 6.81 Firearms and Weapons
Policy 6.82 Resignation
Policy 6.83 Exit Interview
Trustee Malecki seconded the motion.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Hinsdale, Malecki, Perry and President Kane

Nay: None

Excused Absent: Trustees Ernst and Schultz

President Kane declared the motion carried and the policies reaffirmed.

- D. Trustee Hinsdale requested to have the subject of Board Member Conduct deferred.

6. DIRECTOR'S REPORT

Trustee Boyle moved to accept the Director's Report. Trustee Perry seconded the motion.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Hinsdale, Malecki, Perry and President Kane

Nay: None

Excused Absent: Trustees Ernst and Schultz

President Kane declared the motion carried.

- A. Mrs. McCrank added comments to the Director's Report. First, due to the severe storm on 6/23/2010, employees and patrons were evacuated to the basement, but then left because water backed up into the basement. Secondly, there was a discussion on the sump pumps and a bicycle theft at the library.

- July 4 & 5 – Library will be closed for the Independence Day Holiday.
- July 12, 2010 meeting at 6:30 P.M. of the Committee of the Whole
- July 26, 2010 at 7:00 P.M. – Regular Board Meeting
- August 9, 2010 – Library Board continuing education – OMA

7. UNFINISHED BUSINESS

Trustee Boyle made the motion to hereby approve and ratify the action taken by the Committee of the Whole to amend the budget to reflect an increase in the 100 accounts by \$4,954.21 to fund the position of Business Manager. Trustee Malecki seconded the motion.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Malecki, and President Kane

Nay: Trustees Hinsdale and Perry.

Excused Absent: Trustees Ernst and Schultz

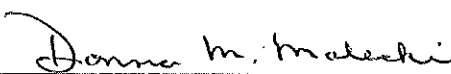
President Kane declared the motion carried.

8. BOARD MEMBER COMMENTS

- A. Trustee Hinsdale is opposed to transferring money from capital funds to pay for a business manager position. Trustee Hinsdale does not believe the library has the funding to hire a person for this position and would like to look at outside services for this type of job. "Ad hoc" personnel will be invited for presentation at the Committee of the Whole meeting on July 12, 2010.
- B. Trustee Hinsdale would like to invite everyone to the 4th of July Parade which will be held on July 5th. President Kane advised floats will be decorated at 4 P.M. on July 4th at Alice Kaufman's house. Alice will contact Friends of the Library to help with decorating the floats.

9. ADJOURNMENT

Trustee Hinsdale moved to adjourn the regular board meeting at 7:50 P.M. Trustee Perry seconded. Motion carried, 5 ayes, 0 nays and 2 absent.



Secretary