

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE
PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC
LIBRARY HELD ON MONDAY, AUGUST 08, 2011 IN THE COMMUNITY ROOM
OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER,
ILLINOIS

1. PLEDGE OF ALLEGIANCE

2. CALL TO ORDER AND ROLL CALL

President Donna Malecki called the meeting to order at 6:30 P.M. and upon roll call of the Board of Trustees the following were:

Present: Donna Malecki, President

Phyllis Kastle, Vice-President

Timothy Hinsdale, Treasurer

Trustees Steve Cerasuolo, Carol Levy and Allison Muzal

Absent: Secretary Celeste Reda, excused

Also Present: Bonnie Schwanz, Acting Director

LaChondra Davis, Business Manager

3. PUBLIC COMMENT

None

4. DISCUSSION ITEMS

A. Rental Property Report- Mike Gobber

Mr. Gobber was unable to attend. Trustee Hinsdale reported West House update. Waiting delivery of rear door for installation. Tenants requesting front door be painted and shrubs to be trimmed. Shrubs need trimming at East House also. Westchester Garden Club volunteered to do work. West House ceiling stain may have been caused by clogged gutters which have been cleaned.

Board went over to East House to do a walk-through. New refrigerator needs to be purchased.

B. Hiring a Director-John Keister report

Mr. Keister sent over a written report advising the Board of his advancements in search for a Library Director. He has 6 viable candidates so far. He would like to come to the Regular meeting on August 22, 2011 for further discussions with the Board.

C. Compressor Quotes

Acting Director Bonnie Schwanz presented quotes for the compressor.

RMC/INLAND \$3000.00

REILLY \$3000.00

D & B \$2500.00

The Board requested additional information and to check for business history.

D. Review Chapter 2 "Governance and Administration of Standards for Public Libraries

Acting Director Bonnie Schwanz and the Board went over the checklist and found the Library and Board compliant on all counts.

- E. Library Revenues- Potential Funding sources (Per Capita Grant requirement)
Current and Future funding sources from the Friends of the Library and the Westchester Chamber of Commerce. Other ideas discussed.
 - F. Community Collaboration and Cooperation
Westchester Public Library is involved with the Westchester Chamber of Commerce.
 - G. Legal Responsibilities
Discussion ensued regarding the need for our Library Attorneys to be at all our meetings. The Board decided no attorney presence is necessary at future meetings. However, when deemed necessary the Board will request our attorney be present.
5. UNFINISHED BUSINESS
None
6. PUBLIC COMMENT
None
7. BOARD MEMBER COMMENT
None
8. EXECUTIVE SESSION
None
9. ADJOURNMENT
President Donna Malecki motioned to adjourn the meeting at 7:21 P.M. Trustee Carol Levy seconded.
6 ayes
0 nays
Motion carried. Meeting adjourned.

Donna M. Malecki, President