

MINUTES OF THE REGULAR MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON MONDAY, OCTOBER 25, 2010 IN THE CONFERENCE ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. PLEDGE OF ALLEGIANCE

The board meeting opened at 7:05 P.M. with the Pledge of Allegiance to the flag. President Kane welcomed everyone to the meeting.

2. CALL TO ORDER AND ROLL CALL

President Kane called the meeting to order and upon a roll call of the Board of Trustees, the following were:

Present: Patrick Kane, President

Frank Perry, Vice-President

Donna Malecki, Secretary

Jennifer Boyle, Treasurer

Trustees Timothy Hinsdale and Kathy Schultz

Also Present: William Raysa, of the firm of Raysa & Zimmerman, LLC; Library Attorneys

Ruth McCrank, Library Director

LaChondra Davis, Business Manager

Bonnie Schwanz, Assistant Director

3. PUBLIC COMMENTS

None

4. RECOGNITION OF BILL ERNST

President Kane presented a plaque to Bill Ernst honoring him for his years of service as a Trustee of the Westchester Public Library. Mr. Ernst was a Trustee from April 2005 to September 2010 and served as Vice-President 2008-2009. He will be greatly missed.

5. REVIEW OF MINUTES

A. Regular Meeting- September 27, 2010

Trustee Frank Perry made the motion to accept the minutes. President Patrick Kane seconded.

6 ayes

0 nay

Motion carried.

B. Committee of the Whole- October 11, 2010

Trustee Jennifer Boyle made the motion to accept the minutes. Trustee Frank Perry seconded.

6 ayes

0 nay

Motion carried.

C. Special Board Meeting- October 11, 2010

Trustee Jennifer Boyle made the motion to accept the minutes. Trustee Frank Perry seconded.

6 ayes

0 nay

Motion carried.

6. GUEST SPEAKER

Tom Holan, Total Flooring

Mr. Holan's presentation was to acquaint the Board with various carpeting and vinyl tile choices. The Board addressed the need for products that would fit into our "Green Plan". The Board requested Mr. Holan get back to us with more specifics before any decisions could be made.

7. NEW BUSINESS

A. Treasurer's Report

Treasurer Boyle reported there is \$600,439.32 in the remaining budget. She also advised our M/M fund investments are at 4.65% yield which is a very good percentile.

B. Payment of Bills

Treasurer Boyle made the motion to pay the September bills in the amount of \$38,618.00 with the stipulation that the check to Gili Construction be held per rental property liaison approval.

Trustee Malecki seconded.

6 ayes

0 nay

Motion carried.

C. 2010 Levy- Trustee Boyle

Trustee Boyle suggested the possibility of the Library to separate from the Village for the 2010 Levy. Board will discuss further at the Committee of the Whole meeting on November 8, 2010.

Trustee Boyle made a motion to transfer \$155,000.00 for the month, but would like the option to transfer back any excess over \$10,000.00. She would like to maintain in the checking account a balance that is as small as possible in order to maximize the amount of interest earned per month in the Money Market account.

Trustee Kathy Schultz seconded.

5 ayes

1 abstain- Trustee Hinsdale

Motion carried.

D. ILA Conference Reports

Trustees Timothy Hinsdale, Donna Malecki and Kathy Schultz attended the ILA Conference at Navy Pier in September. Trustee Hinsdale attended all three days and went to various sessions each day. He highly recommends that all Board members and library staff plan on attending next year. It was a very rewarding experience.

Trustee Hinsdale and Malecki attended a session on the Open Meetings Act and Freedom of Information Act. Trustee Schultz enjoyed a session on Story Tubes- getting students to combine great books with current technology. Trustee Malecki was impressed with a library makeover that allowed the Children's Library to be divided into children and youth sections and thought the Board should consider such for our future. She also liked the idea of a "Legacy Tree" for our library which could help defer the costs associated with our recent floods. The Board will discuss this further at a future meeting.

E. Library Director Annual Review

President Kane asked for volunteers for the Committee to review Director Ruth McCrank. Trustees Malecki and Schultz will be joining him on Committee.

8. DIRECTOR'S REPORT

Director McCrank advised the Board of another "water" problem with seepage along the building foundation beneath the east front window that needs to be addressed. An epoxy application to seal the leak was suggested. She also updated the Board on SWAN and MLS.

Trustee Timothy Hinsdale made the motion to accept the report.

Trustee Kathy Schultz seconded

6 ayes

0 nay

Motion carried.

9. UNFINISHED BUSINESS

A. Library flood recovery quotes

Tabled to the Committee of the Whole on November 8, 2010 awaiting quotes on sheet vinyl.

10. BOARD MEMBER COMMENTS

Trustee Hinsdale reported on our real estate properties. He informed the Board that the mold issues on the west house have been rectified but there was appreciable shower deterioration that he will address with Mike Gobber to initiate repairs.

11. PUBLIC COMMENTS

Donna Poppe advised the Board that the Friends of the Library Annual Meeting will be held on Thursday, November 11, 2010 at 7:00 P.M. in the Community Room at the Village Hall. All are invited to attend.

12. EXECUTIVE SESSION

Trustee Timothy Hinsdale moved the Board go into Executive Session for the purpose of discussing minutes lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 pursuant to Section 2 (c) (21) of the Illinois Open Meetings Act.

Trustee Frank Perry seconded.

Upon a call of the roll the following voted:

Aye: Trustees Boyle, Hinsdale, Kane, Malecki, Perry and Schultz

Nay: None

President Kane declared the motion carried.

The Board moved to Executive Session from 8:52 P.M. to 9:10 P.M.

13. DETERMINATION OF MINUTES AND RECORDINGS OF EXECUTIVE MEETINGS

Upon return from Executive session, the Board determined this item to be placed on the agenda for the Regular Board Meeting on November 22, 2010.

14. ADJOURNMENT

Trustee Timothy Hinsdale made the motion to adjourn the Regular Board Meeting at 9:15 P.M.

Trustee Donna Malecki seconded.

6 aye

0 nay

Motion carried.