

MINUTES OF THE REGULAR BOARD MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON DECEMBER 12, 2011 IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. Pledge of Allegiance

2. Call to Order and Roll Call – President Donna Malecki called the meeting to order at 7:01 P.M. and upon roll call of the Board of Trustees the following were:

Present: Donna Malecki, President, Phyllis Kastle, Vice President, Celeste Reda, Secretary, Trustees Steve Cerasuolo, Carol Levy, Allison Muzal

Absent: Treasurer, Timothy Hinsdale

Also Present: Fidencio Marbella, Library Director, Bonnie Schwanz, Assistant Library Director,

3. Public Comment --none

4. Review of Minutes

A. Regular Meeting, October 24, 2011 President Donna Malecki made the motion to accept the minutes from the Regular Meeting of October 24, 2011. Secretary Celeste Reda seconded. 6 ayes, 0 nays Motion carried

B. Regular Meeting, November 28, 2011 President Donna Malecki made the motion to accept the minutes from the Regular Meeting of November 28, 2011. Secretary Celeste Reda seconded. 6 ayes, 0 nays Motion carried.

C. Special Board Meeting, December 3, 2011 Vice President Phyllis Kastle made the motion to accept the minutes from the Regular Meeting of October 24, 2011. Trustee Allison Muzal seconded. 6 ayes, 0 nays Motion carried

5. New Business

A. Treasurer's Report –Discussion regarding the more detail on the Profit/Loss numbers. President Donna Malecki made motion to accept the Treasurers report in the amount of \$1,849,057. Vice President Phyllis Kastle seconded. 6 ayes, 0 nays Motion carried

B. Payment of Bills – In the absence of LaChondra Davis Library Director Fidencio Marbella will email the Board with another meeting date for the payment of bills.

C. Finance – Timothy Hinsdale --no report

D. Use of Meeting Rooms-Policy 4.15 and Westchester

Public Library General Regulations for the Meeting Rooms – The Board discussed possibly changing the requirements needed to use the Meeting rooms. Vote postponed until the January meeting for further research.

E. Property Report – Mike Gobber, Property Manager ---The written report from Property Manager Mike Gobber was discussed by the Board. A request will be made to Mike Gobber regarding the heat in the East house to make sure it is on in the tenants absence; still no money collected from the old tenants of the East house; the collection agency is handling the balance now.

F. Reference area plans and walk-through –Library Director Fidencio Marbella took the Board on a tour of the 2nd floor of the Library and discussed plans for moving furniture and electric work that needed to be done.

6. Director's Report ---After discussion of the report submitted by Library Director Fidencio Marbella Secretary Celeste Reda made a motion to accept the report. Vice President Phyllis Kastle seconded. . 6 ayes, 0 nays Motion carried

7. Board Member Comments--none

8. Public Comment--none

9. Executive Session -- none

10. Adjournment --Vice President Phyllis Kastle made motion to adjourn the meeting at 8:10pm. Trustee Allison Muzal seconded. 6 ayes, 0 nays. Meeting adjourned at 8:10pm

Celestine Reda, Board Secretary