

MINUTES OF THE REGULAR BOARD MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON NOVEMBER 28, 2011 IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. Pledge of Allegiance

2. Call to Order and Roll Call President Donna Malecki called the meeting to order at 7:02 P.M. and upon roll call of the Board of Trustees the following were:

Present: Donna Malecki, President, Phyllis Kastle, Vice President, Celeste Reda, Secretary, Trustees Steve Cerasuolo, Carol Levy, Allison Muzal

Absent: Treasurer, Timothy Hinsdale

Also Present: Fidencio Marbella, Library Director, Bonnie Schwanz, Assistant Director, LaChondra Davis, Business Manager (arrived at 7:15 pm)

3. Public Comment --none

4. Review of Minutes

A. Regular Meeting, October 24, 2011 President Donna Malecki asked the Board to postpone approval of October 24, 2011 minutes until further review for accuracy at the next regular board meeting.

B. COTW Board Meeting, November 14, 2011 President Donna Malecki made the motion to accept the November 14, 2011 COTW. Secretary Celeste Reda seconded.

6 ayes, 0 nays Motion carried.

C. Special Board Meeting, November 14, 2011 Vice President Phyllis Kastle made the motion to accept the November 14, 2011 Special Meeting Minutes. Trustee Allison Muzal seconded.

6 ayes, 0 nays Motion carried.

5. New Business

A. Treasurer's Report –The Treasurers report was presented by Business Manager LaChondra Davis. It was reported that the Library has total assets including savings of \$1,573,045.63 and an Equity total of \$1,570,555.64. President Donna Malecki made motion to accept the Treasurers report. Secretary Celeste Reda seconded. 6 ayes, 0 nays. Motion carried.

B. Payment of Bills—Vice President Phyllis Kastle made motion to accept the payment of bills in the amount of \$20,618.79. Trustee Carol Levy seconded. 6 ayes, 0 nays motion carried.

C. Finance – no report

D Tax levy –The Board discussed the reason for a Levy request submission in the amount of \$1,217,191. President Donna Malecki made motion to accept resolution 2011-7. Trustee Allison Muzal seconded. 6 ayes, 0 nays. Motion carried.

MOTION, 2ND, VOTE

E. Policy 8.4 After discussion by the Board, President Donna Malecki made motion to accept Policy 8.4. Trustee Steve Cerasuolo seconded. 6 ayes, 0 nays Motion carried

F. By-Laws of the Board of Library Trustees, Article VI, section 5 Agenda Discussion

Discussion—After Discussion by the Board regarding time restrictions and approval requirements. President Donna Malecki stated that the By-Laws will be posted on the Library web-site. Trustee Steve Cerasuolo made motion to accept the changes to the By-Laws of the Board of Trustees, Article VI, section 5. Trustee Allison Muzal seconded.

6 ayes, 0 nays-Motion carried.

G. Attorney presence at meetings (Minutes August 8 meeting) Discussion--- The Board discussed the presence of the Library attorney at meetings. Consensus by the Board was to have the attorney attend meetings as needed with majority consensus.

H. Social media policy—Discussion by the Board regarding setting a policy for Social media presented by Library Director, Fidencio Marbella. Vice President Phyllis Kastle made motion to accept the policy. Trustee Steve Cerasuolo seconded. 6 aye, 0 nays Motion carried.

6. Director's Report --Discussion regarding the Directors report with comments including: President Donna Malecki and Vice President Phyllis Kastle glad to hear the Friends of the Library helping to acquire Readers as well as Harris Bank offering assistance. President Donna Malecki made motion to accept the Directors Report. Trustee Allison Muzal seconded. 6 aye, 0 nay. Motion carried.

7. Board Member Comments – President Donna Malecki was glad to announce that Cook County will be decreasing the taxes on the East house. The West did not receive a reduction.

8. Public Comment – The Secretary from the Friends of the Library stated that she was glad to attend the meeting and asked as a member of the Economic Development Committee if surveys could be placed in the Library. The survey will start in December and end in January. Library Director Fidencio Marbella agreed to allow the surveys.

9. Executive Session --none

10. Adjournment --Vice President Phyllis Kastle made motion to adjourn the meeting at 8:15pm. Trustee Allison Muzal seconded. 6 ayes, 0 nays Meeting adjourned.

Celeste Reda, Board Secretary