

MINUTES OF THE REGULAR BOARD MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON OCTOBER 24, 2011 IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. Pledge of Allegiance

2. Call to Order and Roll Call -- President Donna Malecki called the meeting to order at 7:03 P.M. and upon roll call of the Board of Trustees the following were:

Present: Donna Malecki, President, Phyllis Kastle, Vice President, Timothy Hinsdale, Treasurer, Celeste Reda, Secretary, Trustees Steve Cerasuolo, Carol Levy, Allison Muzal

Also Present: Bonnie Schwanz, Interim Library Director,
LaChondra Davis, Business Manager

3. Public Comment --none

4. Review of Minutes

A. Regular Meeting, September 26, 2011 Treasurer Timothy Hinsdale made the motion to accept the Amended September 26, 2011 Regular Meeting Minutes. Trustee Allison Muzal seconded.

7 ayes, 0 nays Motion carried.

B. Special Board Meeting, October 3, 2011 Secretary Celeste Reda made the motion to accept the Amended October 3, 2011 Special Meeting Minutes. Vice President Phyllis Kastle seconded.

7 ayes, 0 nays Motion carried.

C. Special Board Meeting, October 4, 2011 Vice President Phyllis Kastle made the motion to accept the Amended October 4, 2011 Special Meeting Minutes. Trustee Carol Levy seconded.

7 ayes, 0 nays Motion carried.

D. COTW Board Meeting, October 10, 2011 President Donna Malecki made the motion to accept the Amended October 10, 2011 COTW Meeting Minutes. Trustee Carol Levy seconded.

7 ayes, 0 nays Motion carried.

E. Special Board Meeting, October 10, 2011 Secretary Celeste Reda made the motion to accept the Amended October 10, 2011 Special Meeting Minutes. Trustee Steve Cerasuolo seconded.

7 ayes, 0 nays Motion carried.

F. Special Board Meeting, October 13, 2011 Trustee Allison Muzal made the motion to accept the October 13, 2011 Special Meeting Minutes. Trustee Steve Cerasuolo seconded.

7 ayes, 0 nays Motion carried.

5. New Business

A. Treasurer's Report --Discussion ensued regarding the Treasurers report and topics of the lost book fees and estimated taxes due. LaChondra Davis commented that she will make an effort to match dollars received to projections; real estate taxes collected to date = \$40,077. President Donna Malecki made motion to accept the Treasurers report. Trustee Carol Levy seconded. Vote: 7 ayes, 0 nays

B. Payment of Bills--Vice President Phyllis Kastle made motion to pay bills in the amount of \$32,098.88. President Donna Malecki seconded. Vote: 7 ayes, 0 nays

C. Finance -- Timothy Hinsdale--Treasurer Timothy Hinsdale stated that communication was completed during "Payment of Bills"

D. Snow Removal quotes--discussion ensued regarding the terminology on the snow quotes and comparing the quotes. Trustee Allison Muzal stated the Board should have a back-up plan. Vote was delayed until next meeting.

E. Review of Policy 8.1 Discussion--Policy 8.1 revision—discussion ensued regarding the need to remove the liaison reporting requirements. Vice President Phyllis Kastle requested a copy of the Property Manager contract. President Donna Malecki made motion to accept the revised policy. Vice President Phyllis Kastle seconded. Vote: 7 ayes, 0 nays

F. Reports from attendees of the ILA Conference--Reports from attendees of the ILA Conference Trustees Timothy Hinsdale and Phyllis Kastle reported on their attendance at the conference and the venues in which they participated. Both believe that the conference is a very positive experience and well worth attending by board members and library personnel.

G. F.O.I.A. request--F.O.I.A. Report

The Library received a Freedom of Information Act request on October 12, 2011. The request was promptly answered well within the time limits allowed.

6. Director's Report --After discussion President Donna Malecki made motion to accept the Directors Report; Celeste Reda seconded. 7 ayes, 0 nays. Motion carried.

7. Board Member Comments --President Donna Malecki advised the Board we have received back our letter of intent from Fidencio Marbella and he will be starting as of November 07, 2011. President Donna Malecki will contact the State Police to run a back-ground check on Fidencio Marbella.

8. Public Comment --Tracy Chavarin wanted to comment that Property Manager, Mike Gobber did an excellent job in doing the maintenance items that were remaining.

9. Executive Session --Purpose: Review of Minutes and Recordings of Executive Meetings
President Donna Malecki made the motion to go into Executive Session Motion for the purpose of discussing the minutes of meetings lawfully closed under the Illinois Open Meetings Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06 pursuant to Section 2. (c) (21) of the Illinois Open Meetings Act. Trustee Timothy Hinsdale seconded. Roll call vote: 7 ayes: Trustees Cerasuolo, Hinsdale, Kastle, Levy, Malecki, Muzal and Reda
0 nays
Motion carried.

10. Determination of Minutes and Recordings of Executive Meeting---Upon return from Executive Session, Vice-president Phyllis Kastle made the motion to release the minutes of meetings September 24, 2007, December 13, 2010, April 25, 2010, May 23, 2010, June 13, 2010, September 14, 2011, October 3, 2011 and October 4, 2011 since they no longer require confidential treatment and are available for public inspection. President Donna Malecki seconded. Roll call vote:
7 ayes: Trustees Cerasuolo, Hinsdale, Kastle, Levy, Malecki, Muzal and Reda
0 nays
Motion carried.

Vice President Phyllis Kastle made motion to keep the following minutes confidential; March 26, 2007, June 27, 2011, August 22, 2011, September 15, 2011 September 19, 2011 and October 10, 2011. Treasurer Timothy Hinsdale seconded. Roll call vote: 7 ayes: Trustees Cerasuolo, Hinsdale, Kastle, Levy, Malecki, Muzal and Reda
0 nays
Motion carried.

11. Adjournment --Treasurer Timothy Hinsdale made motion to adjourn the meeting at 8:40 P.M. Trustee Allison Muzal seconded.
7 ayes
0 nays
Motion carried.
Meeting adjourned.