

AMENDED MINUTES OF THE COMMITTEE OF THE WHOLE MEETING OF THE PRESIDENT AND THE BOARD OF TRUSTEES OF THE WESTCHESTER PUBLIC LIBRARY HELD ON MONDAY, OCTOBER 10, 2011 IN THE COMMUNITY ROOM OF THE LIBRARY BUILDING, 10700 CANTERBURY STREET, WESTCHESTER, ILLINOIS

1. Pledge of Allegiance

2. Call to Order and Roll Call President Donna Malecki called the meeting to order at 6:34 pm and upon a roll call of the Board of Trustees, the following were:

Present: President Donna Malecki, Vice President Phyllis Kastle, Secretary Celeste Reda, Treasurer Timothy Hinsdale, Trustees Steve Cerasuolo, Carol Levy, Allison Muzal.

Also present: Acting Library Director Bonnie Schwanz, Business Manager LaChondra Davis

3. Public Comment -- none

4. Discussion Items

A. Hiring a Director – John Keister discussed the Library Director candidates with the Board stating the compensation package should equal the employees, also discussing the background check interviews he held.

B. Flood Damage – Insurance—President Malecki stated that attorney Raysa spoke to the both insurance companies and informed us that flood coverage does not exist for the library on water that comes from outside the building. The Board asked Interim Director Bonnie to check on the pricing for a flood coverage rider.

C. Liability for workers –President Malecki stated that attorney Raysa stated the Board could vote for an employee to do work at another building location.

D. Rental property report – President Malecki presented a report from Property Manager Mike Gobber:

The tree in the West yard needs to be removed as stated by Sinnot tree service; the roof has been inspected by Vince Myles and was not installed properly and will need replacing in 3-5 years; the other minor repairs will be completed by 10/7/11; the tenants were asked to sign a paper agreeing to a credit check-they refused. A majority of the Board agreed that the West house can sign a 1 year lease with no credit check as property manager, Mike Gobber does not normally run a credit check on tenants that are resigning a lease after 3 years of tenancy.

The East house: the new tenants have started moving into the property; a few minor repairs will be completed by 10/7/11; a credit will be issued to the tenants for \$300 for items that were not completed by 9/1/11 as the new lease was signed then; roofer, Vince Myles will inspect the roof for a timeframe needed for replacement.

Old business; the old tenants of the East house have not paid anything on their outstanding balance of \$7,002; a collection agency is in the process of trying to collect; possible judgment to be filed but not limited to wage garnishment.

The Board agreed to require the Property Manager, Mike Gobber, to provide a written report monthly to the Board and have a written annual maintenance schedule for both properties.

5. Unfinished Business –Trustee Muzal asked if the library has any liability to the written public comments about the tenants by Trustee Hinsdale. President Malecki stated that attorney Raysa informed the Board that as long as a trustee does not represent him/herself as a trustee when making such comments and that the comments are done on personal time the library has no liability. The Board expressed concerns about the comments and asked that they stop. Trustee Hinsdale stated it was his personal right to do so.

6. Public Comment --none

7. Board Member Comment –President Malecki stated that she will respond to the West tenants in writing regarding the chain of communication and their complaint letter.

8. Executive Session

Purpose: discussion of personnel

Motion: “I move the Board go into executive session for the purpose of discussing appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity pursuant to Section 2. (c) (1) of the Illinois Open Meetings Act.”

President Donna Malecki made the motion to go into Executive Session. Trustee Steve Cerasuolo seconded. Upon roll call vote:

Ayes: Trustees Cerasuolo, Hinsdale, Kastle, Levy, Malecki, Muzal and Reda

Nay: None

Motion carried.

Executive session from 7:35 P.M. to 8:22 P.M.

9. Adjournment

Upon return from Executive Session, Trustee Timothy Hinsdale made the motion to adjourn the meeting at 8:22 P.M.

Trustee Allison Muzal seconded.

Ayes: 7

Nay: 0

Motion carried.

Meeting adjourned.

Celestine T. Reda, Board Secretary